

Report **05.602**
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Committee **CDEM Group**
Author **Dr Roger Blakeley, Chairperson, Co-ordinating**
 Executive Group

CDEM Group ID cards

1. Purpose

To seek delegations from the Civil Defence Emergency Management Group (CDEM Group) for the authorisation of CDEM Group identification cards (ID cards) to be issued by the CDEM Group Office.

2. Background

Experience from past emergency events has demonstrated a need for ID cards for civil defence emergency management staff to assist them with gaining access to restricted areas, where such access is necessary for them to undertake emergency functions.

The CDEM Group has delegated the power to issue and control the use of identification passes to Group and Local Controllers and the CDEM Group Office.

3. CDEM Group ID cards

The current proposal is that four different types of CDEM Group ID card be issued:

1. Photo ID card for territorial authority emergency operations centre staff – to be signed by the Group Controller
2. Photo ID card for the Group Controller (and Alternates) and Group Recovery Manager (and Alternates) – to be signed by the Chairperson, CDEM Group
3. Numbered cards for territorial authority emergency management volunteers (e.g. welfare centre staff, reconnaissance etc) – to be signed by the Group Controller

4. Numbered cards for emergency responders – to be signed by the Group Controller

The issue of the CDEM Group ID cards has been discussed amongst local authority CDEM staff, lifeline utility operators and emergency services. In addition, legal advice has been obtained.

The issuing of any CDEM Group ID cards will be carefully managed and there will be clear obligations on the card bearers. It will also be necessary to establish protocols with key emergency services about the use of the cards.

4. Recommendations

That the CDEM Group:

1. *receive the report; and*
2. *delegate to the Chairperson, CDEM Group and the Group Controller the power to authorise CDEM Group ID cards issued by the CDEM Group Office.*

Report prepared by:

Dr Roger Blakeley
Chairperson, Co-ordinating Executive Group