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Committee        CEG  
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## **Controller and Recovery Manager Training**

### **1. Purpose**

To update the CEG on the CDEM Group's Controller and Recovery Manager training and development programme.

### **2. Background**

The Controller and Recovery Manager, training and development programme was approved by CEG and has now been running for the past three years.

During the past two years the CDEM Group's Controllers and Recovery Managers have attended the programme which was made up of four theoretical courses. The content that was covered in these four courses included:

- ***June 2008 - Course 1:***  
CDEM structure, 4R's (reduction of risks, readiness, response and recovery), six critical needs (urban search and rescue, treatment and movement of the injured, welfare arrangements, medical/health arrangements, sanitation and the restoration of lifeline services), legislation / CDEM Act, CDEM plans (group, national, local), operation of Emergency Operations Centres, Co-ordinated Incident Management System (CIMS)
- ***August 2008 – Course 2:***  
Declarations, powers of controllers, incident management team, functions, roles and responsibilities of controllers and recovery managers
- ***June 2009 – Course 3:***  
Role of elected members (local & central government), health and safety during emergencies, lifelines arrangements, public information management, linkages to other agencies (MCDEM etc), multi – agencies (roles and responsibilities)

- *August 2009- Course 4:*  
Crisis management & decision making, information analysis, short and long term planning, stress management and transition to recovery

### 3. Practical Exercise

To complete this two-year training programme a practical exercise was designed and delivered on 3 September 2010. The exercise was designed to test the knowledge and skills that controllers and recovery managers have gained over the last four courses. The exercise scenario was based on a distant source tsunami threatening the Wellington region coast line.

The exercise required the application of the following:

- Legislation required to effectively manage a CDEM response
- Knowledge and skills to effectively operate as a Controller (Group and Local) and as a Recovery Manager (Group and local) during response and a transition to recovery
- Analyse and prioritise recommendations from the IMT to direct the response
- Utilising built relationships with representatives of other emergency response agencies (emergency services, district health boards, lifelines services, local authorities, media, etc.)

### 4. Attendance

Name	CDEM Role	Location	Attended (√)
Rian van Schalkwyk	Group Controller	GWRC	√
Ian Gunn	Alternate Group Controller	GWRC	√
Craig Hamilton	Alternate Group Controller	GWRC	√
Mike Mendonca	Controller	WCC	√
Paul Nickalls	Controller	HCC	√
Kevin Tunnel	Controller	MDC	
Derek Theobald	Controller	SWDC	
Stavros Michael	Alternate Controller	WCC	√
Trevor Farmer	Alternate Controller	PCC	√
Roger Gardner	Alternate Controller	MDC	√
Don McGuire	Alternate Controller	KCDC	<b>Apology</b>
Ken Smith	Alternate Controller	KCDC	
Jonathan Hooker	Alternate Controller	MDC	
Marty Grenfell	Alternate Controller	HCC	
Kyra Low	Recovery Manager	SWDC	
Francis Ryan	Recovery Manager	GWRC	<b>Apology</b>
Wayne Gair	Alternate Recovery Manager	KCDC	√
Moira Lawler	Recovery Manager	PCC	√

Bernie Goedhart	Recovery Manager	KCDC	√
Chris Upton	Recovery Manager / Alternate Controller	UHCC	√
Tim Porteous	Alternate Recovery Manager	GWRC	√
Kerry McSaveney	Emergency Management	PCC	√
Fred Mecoy	Alternate Controller	WCC	√
Scott Dray	Alternate Controller	KCDC	√
Chris Killeen	Emergency Management	GWRC	√
Angie Rodger	Emergency Management	HCC	√
Jessica Hare	Emergency Management	GWRC	√
Dan Neely	Emergency Management	WCC	√
Leigh Sage	Alternate Controller	KCDC	√
Murray Halbert	Health	Wairarapa DHB	√
David Rose	New Zealand Police	Wellington Central	√
Peter Dempsey	New Zealand Fire	Wellington	√
Laurence Voight	New Zealand Fire	Wellington	√
Keith Evans	Regional EM Advisor	MCDEM	√

#### 4.1 Pathway forward

Representatives from the territorial authorities and the CDEM group office have formed a training and development working group to oversee all training for controllers and recovery managers.

At its meeting in June 2010 the Training and Development Group decided to progress with the development of another two-year training programme based on the objectives and role maps of the MCDEM Competency Framework.

The new programme will be finalised in November 2010 and will be reported at the next CEG meeting for approval.

## 5. Recommendations

*That the CEG:*

1. ***Receives the report.***
2. ***Notes the contents.***

Report prepared by:

Report approved by:

Report approved by:

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Advisor

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