

Report 12.150
Date 24 April 2012
File SP/05/01

Committee Council
Author Amy Helm, Statutory Planner

Establishment of a committee to consider submissions on the Draft Long-Term Plan 2012-22

1. Purpose

To establish a committee to consider and hear submissions and feedback on the Draft Long-Term Plan 2012-22

2. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

2.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

3. Background

The Draft Long-Term Plan 2012-22 is currently open for submissions and other feedback. Submissions close on 4 May 2012. The hearing of submissions is scheduled for 21 to 23 May 2012. It is appropriate that the Council establish a committee to consider and hear the submissions and other feedback and report to the Council meeting on 13 June 2012 with its recommendations for amendments to the Draft Long-Term Plan 2012-22.

4. Terms of reference for committee

The proposed terms of reference for the committee are attached (**Attachment 1**).

5. Local Government Act 2002

It is consistent with best practice and the requirements of section 83(1) of the Local Government Act 2002 (special consultative procedure) that members hearing submissions should be present for the duration of the hearing and consideration of the submissions. The only constraint, therefore, is the availability to sit through the anticipated three days of hearings and be available for deliberations.

6. Communication

No communications are necessary in relation to the matters detailed in this report.

7. Recommendations

That the Council:

1. ***Receives*** the report.
2. ***Notes*** the content of the report.
3. ***Resolves*** to establish the Long-Term Plan 2012-22 Hearing Committee to consider submissions and other feedback on the Draft Long-Term Plan 2012-22 and to report to Council with recommendations for amendments to the Draft Long-Term Plan 2012-22.
4. ***Appoints*** Crs Aitken, Brash, Bruce, Donaldson, Glensor, Laidlaw, Lamason, McPhee, Ponter, Swain, Wilde and Wilson as members of the committee, and appoints Cr Wilde as Chair.
5. ***Adopts*** the terms of reference for the Committee as set out in Attachment 1 to this report.

Report prepared by:

Report approved by:

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Attachment 1: Terms of Reference for the Long-Term Plan 2012-22 Hearing Committee