

Report 16.427
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Committee Sustainable Transport Committee
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Total Mobility Procurement Strategy

1. Purpose

The purpose of this paper is to seek the Committee's approval of the Total Mobility Procurement Strategy (the Strategy), including referral of the Strategy to the New Zealand Transport Agency (NZTA) for endorsement.

2. Background

The Land Transport Management Act 2003 requires approved organisations to document its strategic approach to the procurement of all activities funded through the National Land Transport Programme (NLTP).

In August 2016, Officers reported to the Committee on the progress of the draft Total Mobility Procurement Strategy which documents our long term approach to procurement in this area and will form part of the overall GWRC Transport Procurement Strategy.

Having been developed in accordance with the procedures set out in the NZTA Procurement Manual, the draft Strategy is now complete.

3. Engagement

3.1 Procurement Strategy

Officers engaged with the GWRC Accessibility Reference Group to ensure the needs of the disabled community were considered and well represented during development of the Strategy.

Engagement in respect to the Strategy has now been completed reflecting the low significance of the matter. Additional detailed stakeholder engagement will be conducted at the procurement planning stage to inform the Total Mobility Procurement Plan and support service improvement as described below.

3.2 Procurement Plan

To give effect to the Strategy, the Total Mobility Procurement Plan will describe how we will ensure value for money, our procurement requirements

(such as door-to-door transport and assessment agency services), our approach to market and the procurement method to be used.

Procurement planning also presents a timely and unique opportunity to collaborate with customers and other stakeholders. As outlined in the attached Stakeholder Engagement Plan, a series of workshops will be held with customers, agencies and transport operators to gain insight into perceptions and experiences that will then be used to support customer focussed service improvements.

4. The decision-making process and significance

The matters requiring decision in this report have been considered by officers against the requirements of Part 6 of the Local Government Act 2002 (the Act).

4.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance and engagement policy.

Officers recommend that the matter be considered to have low significance.

4.2 The decision-making process

Officers have taken into account the principles set out in section 14 of the Act and the need to manage the Council's resources prudently.

Officers advise that there is no process for making this decision explicitly set out in the Local Government Act 2002 or any other enactment.

5. Recommendations

That the Committee;

- 1. **Receives** the report.*
- 2. **Notes** the content of the report.*
- 3. **Recommends** that Council:*
 - i. **Approves** the Total Mobility Procurement Strategy.*
 - ii. **Refers** the approved Total Mobility Procurement Strategy to NZTA for endorsement.*
 - iii. **Delegates** authority to the Chief Executive Officer to approve minor amendments to the Total Mobility Procurement Strategy.*
 - iv. **Notes** that once endorsed by the NZTA and (in the event of any minor amendments approved by the Chief Executive Officer), the Total Mobility Procurement Strategy will be used to commence the procurement of Total Mobility services.*

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Attachment 1: Draft Total Mobility Procurement Strategy

Attachment 2: Total Mobility Stakeholder Engagement Plan