

Student Transport Grant application

Fill out this form and email to biodiversity@gw.govt.nz. See the next page for Grant guidelines.

School details

School name:

Teacher:

Address:

Contact details:

(email)

Decile:

(phone)

This will help us understand more about who is applying for these grants and will not impact on the success or otherwise of your application.

Fieldtrip details

Date(s):

Number of students:

Tick which of these your field trip is linked to:

Mountains to Sea Wellington programmes	Using Stream Health Assessment or Marine Metres Squared kits	Beach clean up	Planting
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If not linked to one of these, briefly describe the purpose of the field trip:

Transportation details

Tick transport provider*:

Bus or train	Guided bike ride
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*Must be a registered bus or train company

*To request an invoice for a guided bike ride please email bookings@pedaready.co.nz

Full cost of transport: _____

Amount you would like a grant for (up to \$500): _____

See the grant guidelines for decile rating reimbursement rates

Thank you for applying to this fund. We will be in touch to let you know if your funding application has been successful.

Grant guidelines

About the Student Transport Grant

These grants support schools explore and take action in their local environment.

Who can apply?

Schools taking students on a field trip as part of:

- [Mountains to Sea Wellington](#) education programmes including Whitebait Connection, Experiencing Marine Reserves, Healthy Harbours.
- Using [Stream health assessment](#) or [Marine Metres Squared](#) kits.
- Tree planting or litter clean ups (these might be organised by the school or [Sustainable Coastlines](#) or [Conservation Volunteers New Zealand](#)).
- Other trips to allow your students to explore or take action in their local environment.

Get in touch with us at biodiversity@gw.govt.nz if you're not sure if your field trip meets the criteria.

How can a grant be used?

Schools can apply for up to \$500 (excluding GST) for up to two buses per year, or train transport for up to 90 students per year.

Schools will be reimbursed for transport on a sliding scale based on their decile.

Decile	Reimbursement rates
1-4	90%
5-7	70%
8-10	50%

What project reports are needed?

If your application is successful, you will then need to send us:

- A copy of the invoice from the bus or train company to your school for the field trip.
- An invoice from your school that includes your GST number and is made out to Greater Wellington Regional Council, PO Box 11646, Wellington 6142.
- Proof of your bank account details. This may be a screen shot of your internet banking or a copy of a deposit slip. This only needs to be provided to us once, so if you've sent this to us in the past we won't need it again.